

1. CALL TO ORDER

Mayor McBride opened the meeting at 6:00 p.m.

2. FLAG SALUTE

- 3. ROLL CALL** - Present: Matt Severino, Frank Mazza, Bruce Hirt, Michele McBride, William Bischoff.
Grace Brennan, CFO and Ella M. Ruta, Township Clerk, were also present.

Sunshine Law Announcement – I would like to announce and have placed in the Minutes that adequate notice of this special meeting of the Union Township Committee has been provided in accordance with the “Open Public Meetings Act” by electronic mail to the Hunterdon Democrat and Courier News; and by posting such notice on the bulletin board in the Municipal Building and by filing a copy of the notice with the Township Clerk.

6. PURPOSE OF THE MEETING

- a. Discussion of 2013 Municipal Budget
- Mayor McBride stated that tonight she would like to discuss the following six items: budget adjustments that the CFO made to the budget, salaries for staff, increase to zoning fees, capital projects, Somerset County Co-Op, use of Professionals.
 - Budget adjustments - CFO Brennan explained in detail changes she made to the proposed budget.
 - Salaries - After discussion the Committee agreed on the 2.5 % increase to employees’ salaries.
 - Zoning fees increase - Mr. Bischoff said that the Township will compare our fees to fees charged by neighboring municipalities.
 - Capital Projects – the Committee agreed to purchase a zero turn mower and a new backhoe
 - Somerset County Co-Op – the Committee agreed to join the Co-Op. Mayor stated that there is no cost to become a member and asked CFO Brennan to sign up for membership.
 - Use of professional services – Mayor McBride asked the Committee not to use Township’s Professionals excessively. She asked to contact her or the clerk if looking for a specific file before consulting with professionals.

7. PUBLIC COMMENTS – None

- 8. ADJOURNMENT** – There being no further business to come before the Committee at this time, Mr. Mazza made a motion to adjourn. Mr. Severino seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 7:03 PM

Respectfully submitted,

Ella Malecki Ruta, RMC
Municipal Clerk